

**OUTLINE OF THE SEARCH PROCESS for Designated Pastor  
Presbytery of New Covenant  
2011**

**Key to Acronyms: COM (Committee on Ministry); TST (Transition Support Team); DPNC (Designated Pastor Nominating Committee); CIF (Church Information Form); PIF (Personal Information Form); CLC (Church Leadership Connection); COC (Care of Congregations subcommittee of COM); AC (Administrative Commission of Presbytery); GP (General Presbyter)**

**PHASE I**

Pastor resigns.

TST appointed by COM; meets with session.

Congregation meets to vote on dissolution.

Pastor leaves.

TST meets with session to plan for transition.

**PHASE II**

Temporary/interim work begins.

Decision is made to seek a DP; approved at Cong. Mtg.

Request to COM to elect DPNC.

Congregation meets to elect DPNC.

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1-3 months

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**PHASE III**

TST meets with DPNC to organize & train.

Session sets goals.

DPNC prepares CIF.

Session approves CIF.

CIF to COM for approval (Care of Congregations)

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1-3 months

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**PHASE IV**

PNC reads, screens PIF's from short list referred by GP (includes reference checks and clearance), approved by COM

DPNC interviews candidates

DPNC either accepts one of candidates or seeks another list of possibilities

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2-4 months

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**PHASE V**

Final interview

Proposed Terms of Call.

**PHASE VI**

Candidate meets w/Examinations (If coming from outside of presbytery.)

COM approves Call & Transfer.

Meeting of congregation to elect DP.

Pastor begins work.

AC to install approved.

Pastor introduced to presbytery.

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1-3 months

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**PHASE VII**

Installation by AC, on behalf of presbytery.

Session, pastor & PNC participate in FastTrac.

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2-4 months

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